

Northfield Town School District
Board of School Directors' Regular Meeting Minutes*
June 5, 2017 – 6:30 PM
Brown Public Library Community Room
Approved: _____

Present: Justin Wrigley, Chair; Sophia Bennett, Vice-Chair; Peter Evans, Acting Clerk; Mike Bailey; Laurie Gossens, Superintendent; Chris Locarno, Business Manager; Wayne Howe, NES Principal.

Community/Guests: Rama Schneider, Williamstown School Board Member.

1.0 Call to Order: The meeting was called to order by Justin Wrigley at 6:30 p.m.

2.0 Community Engagement: *None.*

3.0 Approve Consent Agenda:

A motion was made by Mike Bailey and seconded by Sophia Bennett to approve the regular Meeting Minutes of May 1, 2017; the Bills and Orders Summary totaling \$117,473.65; the Resignations and Hirings. Vote: Yes – 4; No – 0; Abstention – 0. Approved.

4.0 Discussion with Board Representative of the Williamstown School Board:

Rama Schneider of the Williamstown School Board was present to request putting in place a plan concerning the artifacts currently owned by Northfield. Mr. Schneider proffered that with the merger, these artifacts would be owned by the new Board unless ownership was transferred to an organization within the Town such as the Historical Society. These include items such as trophies, old photos, plaques, awards and other similar artifacts. Mr. Schneider suggested that both Northfield and Williamstown Schools discuss the matter and undertake parallel actions while working together as two Boards. Justin Wrigley suggested each school taking inventory. It was decided that Rama Schneider and Peter Evans will work together to create an inventory of items from each school and present it to the respective boards.

5.0 Reports:

5.1 Superintendent's Report: Superintendent Laurie Gossens shared her report with the Board.

5.1.1.a. Monitoring Report EL.08 *Facilities Management* was presented to the Board by Superintendent Gossens.

5.1.1.b. Monitoring Report EL.09 *Asset Protection* was presented to the Board by Superintendent Gossens.

A motion was made by Mike Bailey and seconded by Sophia Bennett to find both Monitoring Reports EL.08 and EL.09 in compliance. Vote: Yes – 4; No – 0; Abstention – 0. Approved.

6.0 Board Work Discussion and Action:

6.1 Discussion and Action on the Revenue (Tax) Anticipation Note: Chris Locarno shared information with the Board regarding the note that is being considered to support the schools in anticipation of tax monies. A motion was made by Mike Bailey and seconded by Sophia Bennett

to approve the Revenue (Tax) Anticipation Note with the Community Bank in the amount of \$1,200,000.00. Vote: Yes – 4; No – 0; Abstention – 0. Approved.

6.2 Discussion and Action to Finalize the Loan for the Middle School HVAC System: Chris Locarno recommended to the Board to borrow \$198,000 over a five year period, or approximately \$44,000 per year for five years, to replace the HVAC (heating and cooling system) in the Northfield Middle School. A motion was made by Sophia Bennett and seconded by Mike Bailey to approve the requested loan amount for the Middle School HVAC system. Vote: Yes – 4; No – 0; Abstention – 0. Approved.

6.3 Discussion and Action on Dishwasher Purchase: There was a joint recommendation to the Board by Chris Locarno and Facilities Director, Bill Kirby, to accept the dishwasher bid of \$31,777 from Kittredge Equipment Company to be installed at Northfield Elementary School. A motion was made by Peter Evans and seconded by Sophia Bennett to accept the purchase of a dishwasher from Kittredge Equipment at the bid price of \$31,777. Vote: Yes – 4; No – 0; Abstention – 0. Approved.

7.0 Future Board Meetings:

WSSU	June 12, 2017	Roxbury Village School Library	5:30 p.m.
WSSU	August 7, 2017	Brown Public Library Community Room	5:30 p.m.
NSD	August 7, 2017	Brown Public Library Community Room	6:30 p.m.

8.0 Adjournment: The meeting was adjourned at 7:05 p.m.

Respectfully submitted,
Peter Evans, Acting Clerk

*To be approved at the next regularly scheduled meeting